



## **REQUEST FOR DISTRICT ALLOWANCE**

District Number \_\_\_\_\_ Year \_\_\_\_\_

Dear District Secretary:

The FCSU has adopted the following method of reimbursement to all Districts (Okres) as per Section 5.05 of the Bylaws, effective January 1, 2023.

“Upon receipt of a District Meeting Allowance Form, as prescribed by the Executive Secretary, the F.C.S.U. shall semi-annually reimburse each District (Okres) in the amount of \$700.00 and an additional \$5.00 per member who attends the district function.”

The following requirements must be met to receive the reimbursement:

- (1) Name of District (Okres): \_\_\_\_\_
- (2) Meeting Date: \_\_\_\_\_
- (3) Name, Address & Telephone No. of District Secretary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (4) Enclose a copy of the District Meeting Minutes.
- (5) Enclose a copy of the Names of Members attending the meeting. (District Attendance Sheet).
- (6) Please list your branches that have their dues paid to date.
- (7) Copy of Financial Statement.

Please return this completed form, along with the enclosures, to the Home Office to receive your reimbursement.